



St. Mary's Church of England Primary School, Norwood Green

Executive Headteacher: Mrs R Blake

Head of School: Mrs A Nettleship

School Meals Supervisory Assistant (SMSA)

Temporary contract 1 Year

Salary: Scale 2

Work pattern: Monday – Friday 11.30am-1pm

Working hours: 7.5 hours a week

Are you passionate about supporting children and making a difference in their school day? St. Mary's a welcoming Church of England School in Southall, is seeking a dedicated and enthusiastic SMSA to join our friendly and committed staff team.

The Role: As an SMSA, you'll play a crucial role in ensuring that lunchtime runs smoothly and that our pupils enjoy a positive dining experience. Your responsibilities will include preparing the school hall for lunch, supervising children during their meal times, supporting their social development including behaviour management, and helping to maintain a safe and clean environment.

What We're Looking For:

- Enthusiasm for working with children and a genuine interest in their well-being.
- Excellent communication skills and a friendly demeanor.
- Ability to work effectively as part of a team.
- A proactive approach to problem-solving and a commitment to creating a supportive environment.

If you think this role best suits you, then please apply now by emailing Mrs Maqbool at office@stmarysschoolng.org for an application form.

CLOSING DATE: Friday 27th September 2024 12pm

Interviews will be held in the following week.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS check and satisfactory references.
